**Business Analysis Tools**



**Project Management & Task Management**

[**Trello**](https://trello.com/) - capture requirements, project goals, risks, tasks and more. And it's Free!

[**Hassl**](https://hassl.co/) - to manage your projects

[**Basecamp**](https://basecamp.com/)- to manage your projects

[**Planner**](https://products.office.com/en-us/business/task-management-software) - team planning, coordination, workload management, etc.

[**Nozbe**](https://nozbe.com/) - to manage tasks and projects

**Idea Management**  
[**Crowdicity**](https://crowdicity.com/) - idea management, idea upvoting

**Process Diagrams & Workflows**

[**Visio**](https://products.office.com/en-au/visio/flowchart-software?tab=tabs-1) -  create process diagrams, process flows, etc.

[**Draw**](https://www.libreoffice.org/discover/draw/)- create process diagrams, process flows, etc. (free open source alternative to Visio)

[**Realtime Board**](https://realtimeboard.com/)- Simple whiteboarding platform for cross-functional teams collaboration

[**Tango**](https://www.tango.us/) - Create how-to guides, in seconds

**Customer Journey Mapping**

[**Smaply**](https://www.smaply.com/) - customer journey mapping, personas and stakeholders

**Mind Mapping**

[**Bubbl**](https://bubbl.us/)- create and manage mind maps

**Collaboration**

[**Teams**](https://products.office.com/en-us/microsoft-teams/group-chat-software)- team planning, chatting, collaboration, etc.

[**Slack**](https://slack.com/) - team collaboration and communication

[**Notion**](https://www.notion.so/product)- All-in-one workspace. One tool for your whole team. Write, plan, and get organized

**File Sharing**

[**OneDrive**](https://onedrive.live.com/about/en-us/) - cloud file sharing and file collaboration

[**Dropbox**](https://www.dropbox.com/)- cloud file sharing and file collaboration

**Surveys**

[**SurveyMonkey**](https://www.surveymonkey.com/) **-** create and manage surveys

**Customer Feedback or Focus Groups**

[**AskNicely**](https://www.asknicely.com/) - real time customer feedback

**Compare Apps & Products**

[**Gartner Peer Insights**](https://www.gartner.com/reviews/home) - leverages on real world experience from IT Professionals all over the world to compare apps and products. This is a super helpful tool if you're performing business analysis to choose a solution

**Conference Calls & Video Calls**

[**FreeConferenceCall**](https://www.freeconferencecall.com) - planning, managing and scheduling conference calls

[**Zoom**](https://zoom.us)- planning, managing and scheduling conference calls

[**GoToMeeting**](https://www.gotomeeting.com) - planning, managing and scheduling conference calls

[**JoinMe**](https://www.join.me/) - planning, managing and scheduling conference calls

**Scheduling Meetings and Calendar Management**

[**Calendly**](https://calendly.com/) - easily schedule and manage meetings.